

Order Form

Dismantling Power



Hall/Stand number:

Event:

B 01
GB

2018

Trade Fair Stand

B
01

Important Information

For safety reasons electrical supply to stands as well as water and compressed air will be disconnected approximately one hour after the show has finished on the last duration day.
If you require power for dismantling purposes please order this by the attached form in advance, or give your request to the hall electrician during the construction time, latest.
An extended use of existing connections plus consumption is possible.
(In hall 7.0 – 7.2 no extension of the technical connections is available.)

Ident no.	Service
9002	Dismantling power

We herewith ask for the extended use of electricity connection(s) beyond the end of the event (one hour after closing) until

_____ (date/time)*

Any extended use of electrical connections shall be coordinated with the hall electrician!

* Disconnection is only possible from: Mon – Thu 7.30 am – max. 3.30 pm
Fri – Sun 7.30 am – max. 1.00 pm

We will be liable that **disconnection will only be done by the electrician responsible.**
It is known that in **case of violation or acting** on our own we will be held **totally responsible.**

Exhibitor: _____

Standconstructor: _____

Name of the company _____
Street _____
Postal code and place _____
Country _____

Contact _____
+ Telephone _____
+ Telefax _____
Email _____

VAT ID _____

Contractual partner and therefore joint tortfeasor shall always be the exhibitor.

Company Stamp, date, signature

Order Form

Clearance of special structures

You will find further information at section 4.2.1, 4.9.1 of the Technical Guidelines

Hall/Stand number:

Event:

B 12
GB

2018

Trade Fair Stand

B 12

We are planning the erection

- of a multi-storey stand
- of a pedestal design over 20 cm in height
- of the following special stand superstructure

and request clearance for this construction project following checking by an engineer for construction statics.

Trade fair construction company

Firm

Address

Officer in charge

Tel.:

Fax:

Email:

The "Technical Guidelines" are to be observed and represent a component of taking part in the trade fair. Meaningful documents such as groundplan, view and cross-section drawings, construction and operating descriptions, **checkable static proofs** and construction drawings must have been received by Düsseldorf Congress not later than 6 weeks prior to commencement of the erection period. These documents must be submitted in **duplicate** and be **in the German language**. For documents submitted belatedly a surcharge will be charged. The final report on the inspection, supervision and acceptance of the verified stand construction(s) may be provided either on paper or by email, at Düsseldorf Congress discretion.

Planner of supporting structure

Firm

Address

Officer in charge

Tel.:

Fax:

Email:

Ident-Nr.	Checking/inspection charge for documents completely submitted up to 6 weeks prior to commencement of the construction period:	Unit	Price per Unit € plus VAT
3104	Pedestals higher than 20 cm and other special structures	Each	317.30
3110	Two-storey form of construction up to 200 m ²	Each	722.80
3112	Two-storey form of construction over 200 m ²	Each	895.10
Ident-Nr.	Checking/inspection charge for documents completely submitted up to 14 days prior to commencement of the construction period:	Unit	Price per Unit € plus VAT
3106	Pedestals higher than 20 cm and other special structures	Each	644.90
3114	Two-storey form of construction up to 200 m ²	Each	1,119.80
3115	Two-storey form of construction over 200 m ²	Each	1,406.40
Ident-Nr.	Checking/inspection charge for documents completely submitted 14 days or less prior to commencement of the construction period:	Unit	Price per Unit € plus VAT
3107	Pedestals higher than 20 cm and other special structures	Each	936.05
3120	Two-storey form of construction up to 200 m ²	Each	1,540.10
3121	Two-storey form of construction over 200 m ²	Each	1,829.45
3100	Extra efforts involved in the inspection / approval of special structures, pedestals, two-storey exhibition stands (in addition to the usual inspection fee)	Hour	155.05

Clarification on the checking and clearance processes for multi-storey trade fair stand as well as special superstructures and devices on stands. In order to ensure the safety to traffic on the trade fair grounds, the construction and operation of multi-storey trade fair stands as well as of special superstructures and devices on stands as described in more detail under Para 4.2.1 of the Technical Guidelines can only be approved following checking, construction supervision and acceptance by an engineer for construction statics appointed by the Messe management. Charges for checks shall be borne in every case by the exhibitor. The basis for all stand structures is the NW construction order in its particular valid version.



We hereby order the following services **for hire** in accordance with the Conditions of Participation and Technical Guidelines.

Name of the company

Street

Postal code and place

Country

Contact

Telephone

Telefax

Email

Company Stamp, date, signature



Working platforms

Hall/Stand number:

Event:

Important! Please send requeries and orders always via fax to **+49(0)221/179187-254**



Scissor electric
7.60 m to 7.90 m high

€ 155.00 per day including insurance.
Deposit: € 750.00



Knuckle booms electric, 10.80 m to 12.50 m high

€ 310.00 per day including insurance.
Deposit: € 750.00



Mast
9 m height of stroke

€ 238.00 per day including insurance.
Deposit: € 750.00



Passenger lift
4.50 m high

€ 93.00 per day including insurance.
Deposit: € 750.00



Material lift
7.30 m height of stroke

€ 88.00 per day including insurance.
Deposit: € 750.00

Delivery charge: € 48.00 per platform. Pickup charge: € 48.00 per platform. Two working lifts can be transported at a time. All prices are plus VAT and are subject to change without prior notice. More working platforms on request.

We shall require working platforms for installing and dismantling our exhibits and stand equipment.

Please answer the following questions so that we can provide you with the ideal platform.

Kind of work:

Working space available:

Maximum working height:

Lateral reach required:

Loads to be transported:

Starting time of use: construction Period of use: Days:
 dismantling Time:

We would like further information. Send us the brochure.

Please do not hesitate to call us if you have any queries.

Contact person: Mobile number:

Please note: Payments can be made on site in cash, by EC-card or credit card (Visa & Mastercard). Alternatively, prior bank transfer is accepted provided the transfer voucher is submitted.

! The General Terms and Conditions of Gardemann GmbH shall apply; these can be obtained or accessed on the Internet at www.gardemann.de
In ordering goods for hire, we hereby accept the terms and conditions.

Name of the company Street Postal code and place Country	Contact + Telephone + Telefax Email
VAT ID	Company Stamp, date, signature

see below

Order Form

Crane and Lifting Equipment

You will find further information at section 3.3 of the Technical Guidelines

Hall/Stand number:

Event:

B 18
GB

2018

Trade Fair Stand

B 18

We enlist the services of the official forwarding contractor of Messe Düsseldorf as ticked below. Please submit this form to the chosen company.

- | | |
|---|--|
| <input type="checkbox"/> KÜHNE + NAGEL (AG & Co.) KG
KN Expo & Event Logistics
Stockumer Kirchstraße 61
40474 Düsseldorf
Tel.: (02 11) 45 46 80
Telefax: (02 11) 43 45 49
e-mail: exposervice.duesseldorf@kuehne-nagel.com
http://www.kuehne-nagel.com | <input type="checkbox"/> SCHENKER Deutschland AG
Geschäftsstelle Düsseldorf – Messe –
Stockumer Kirchstraße 61
40474 Düsseldorf
Telefon: (02 11) 4 36 28-0
Telefax: (02 11) 4 36 28-61
e-mail: fairs.duesseldorf@dbschenker.com
http://www.schenkerfairs.de |
|---|--|


The above-mentioned forwarding contractors commissioned for the trade fair hold sole shipping rights.
This applies in particular to the use of forklifts and mobile cranes.

For **un-/reloading** and/or **assembling/dismantling** of our exhibits and material we require the **lifting equipment** as ticked below for the following weights (gantry cranes available only in halls 15 – 17, maximum lifting capacity 10 t).

Lifting Equipment	<input type="checkbox"/> Forklift	<input type="checkbox"/> Mobile Crane	<input type="checkbox"/> Gantry Crane (Halls 15–17)
No. of pieces			
Maximum weights			
Dimensions of Objects (L/W/H)			
Time of use day/hour			
Period of use approx			
Special requirements			

We are aware that considerable delays and charges/costs may be incurred when applying too late and in the case of delayed deliveries/collections. Please note the dates for the delivery/collection of heavy cargo as specified in the traffic and transport regulations.

The German Forwarder's General Terms and Conditions (ADSp) – last amended version – including the BSK conditions shall apply to all orders placed with the contract carrier.

 The General Terms and Conditions of companies KÜHNE + NAGEL (AG & Co.) KG and SCHENKER Deutschland AG shall apply; these can be obtained from our service partners or accessed on the Internet at www.kuehne-nagel.com and www.schenkerfairs.de. In ordering goods for hire, we hereby accept the terms and conditions.

Name of the company _____ Street _____ Postal code and place _____ Country _____	Contact _____ + _____ Telephone _____ + _____ Telefax _____ Email _____
I will pay with: <input type="checkbox"/> Credit card <input type="checkbox"/> Account/Bank transfer If you select the option „payment by credit card“ our Service Partners will ask you to fill in your credit card details in their order confirmation. Due within 14 days from date of invoice. The forwarding agent reserves the right to change the payment terms with prior notice.	
VAT ID _____	Company Stamp, date, signature _____



Suspension

Suspension orders (page 2) are only accepted when submitted with this information!

Hall/Stand number:
Event:

We plan to order suspensions for mounting

- 1) Lightweight decoration elements (flags, banners and the like)
- 2) Media equipment (loudspeakers, video projectors and the like)
- 3) Rigs (aluminium trusses etc. for mounting spotlights and other equipment)
- 4) Wooden structures (fascias, ceilings made of wood or other materials, etc.)
- 5) Other (recessed Downlights, transformers etc.): _____

Total weight of the structure to be suspended _____ kg

Do you have static load calculations that you could submit? Yes No

Please attach detailed plans! (Dimensions, loads and the exact position of the stand area must be clearly stated.)

We intend to assemble using (not an order):

- Hydraulic Lift
- Manual Chain Hoists *)
- Electric Chain Hoists *)

Planned quantity: _____ pcs.

*) Installations using manual and/or electric chain hoists cannot be performed without static load calculations and load plans. Dead weights, dynamic factors and uneven loads applied to suspension points that may result from hoisting operations shall be taken into consideration. Chain hoists must not be attached to wire ropes and/or lattice beams of Messe Düsseldorf!

Scheduled installation date: _____

Executing company / Contact person:

Person in charge: _____

Mobile phone: _____

Company: _____

Address: _____

Phone: _____ Fax: _____

E-Mail: _____

We ask for a quote and execution by Messe Düsseldorf (subject to a charge).

<p>Name of the company _____</p> <p>Street _____</p> <p>Postal code and place _____</p> <p>Country _____</p> <p>VAT ID _____</p>	<p>Contact _____</p> <p>+ _____ Telephone</p> <p>+ _____ Telefax</p> <p>Email _____</p> <p>Contractual partner and therefore joint tortfeasor shall always be the exhibitor.</p> <p>_____</p> <p>Company Stamp, date, signature</p>
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Suspension structures



You will find further information at section 4.7.5 of the Technical Guidelines

Hall/Stand number:

Event:

Please enter orders in the ground plan sketch, otherwise entry as Düsseldorf Congress Sport & Event GmbH sees fit. Prices include material (rental), construction and dismantling. Prices for outdoor area on request.

All orders and for incomplete documentations submitted less than 21 days before set-up time Düsseldorf Congress Sport & Event GmbH add a surcharge of 35% on the fees.

Ident-Nr.	Amount ordered	Max. load 50 kg per ceiling intersection	Unit	Rental price per unit in € plus VAT
		Halls 1 – 5, 9 – 14		
1302		Suspension installations with ring attachment and 1 wire rope, 4 mm in diameter	Each	94.97
1304		Suspension installations with ring attachments, 39 mm in diameter at a height of 8 m	Each	72.08
1305		Additional wire rope(s), dia. 4 mm , on suspension installations	Each	22.89
1307		2-point grid support at 8 m height for suspending items beyond the ceiling nodes (the suspension devices must always be ordered for this)	m	23.45
1323		Wire-rope suspension installations dia. 4-mm , on assembled 2-point truss support (order no. 1307)	Each	22.89
		Hall 6		
1316		Suspension installations with ring attachment and 1 wire rope, 4 mm in diameter	Each	137.51
1318		Suspension installations with ring attachment, 39 mm in diameter at a height of 14 or 26 m	Each	114.62
1305		Additional wire rope(s), dia. 4 mm , on suspension installations	Each	22.89
1307		2-point grid support at 8 m height for suspending items beyond the ceiling nodes (the suspension devices must always be ordered for this)	m	23.45
1323		Wire-rope suspension installations dia. 4-mm , on assembled 2-point truss support (order no. 1307)	Each	22.89
		Halls 7a, 8		
1328		Suspension installations with ring attachment and 1 wire rope, 4 mm in diameter	Each	97.05
1330		Suspension installations with ring attachments, 39 mm in diameter at a height of 12 or 14 m	Each	74.16
1305		Additional wire rope(s), dia. 4 mm , on suspension installations	Each	22.89
1307		2-point grid support at 8 m height for suspending items beyond the ceiling nodes (the suspension devices must always be ordered for this)	m	23.45
1323		Wire-rope suspension installations dia. 4-mm , on assembled 2-point truss support (order no. 1307)	Each	22.89
		Halls 15 – 17 on inquiry		
1352		Suspension installations with ring attachment and 1 wire rope, 4 mm in diameter	Each	97.05
1305		Additional wire rope(s), dia. 4 mm , on suspension installations	Each	22.89
1307		2-point grid support at 8 m height for suspending items beyond the ceiling nodes (the suspension devices must always be ordered for this)	m	23.45
1323		Wire-rope suspension installations dia. 4-mm , on assembled 2-point truss support (order no. 1307)	Each	22.89
		Accessories		
1309		 Hook-and-eye coupling for wire cables with a diameter between 4 and 5 mm . (Only approved hook-and-eye couplings in accordance with DIN may be used)	Price Each	10.80
1310		 Type 50 S wire holder with ring nut for wire cables, dia. between 4 and 5 mm	Price Each	22.65

We hereby order the following services **for hire** in accordance with the Conditions of Participation and Technical Guidelines.

Name of the company	_____
Street	_____
Postal code and place	_____
Country	_____

Contact

+ _____

Telephone

+ _____

Telefax

Email

Contractual partner and therefore joint tortfeasor shall always be the exhibitor.

VAT ID

Company Stamp, date, signature

Electrical Installations CCD

Hall/Stand number:

Event:

Please enter orders in the ground plan sketch, otherwise entry as Düsseldorf Congress Sport & Event GmbH sees fit. Prices include material (rental), construction and dismantling. Prices for outdoor area on request.

All orders and for incomplete documentations submitted less than 21 days before set-up time Düsseldorf Congress Sport & Event GmbH add a surcharge of 35% on the fees.

Ident-Nr.	Amount ordered	Electrical Installations	Unit	Rental price per unit in € plus VAT
2201		A.c. connection, 230 V up to 2.3 kW incl. 1 two round pin socket 230 V, 10 A, up to 2.3 kW	Each	102.25
2195		Power connection up to 7 kW incl. 2 Euro power socket 230 V, 10 A, 2.3 kW and 1 fridge power socket 230 V, 4 A, up to 0.9 kW, 24-hour operation	Each	218.05
2202		3-phase current connections, 400 V up to 7 kW	Each	126.60
2203		3-phase current connections, 400 V up to 14 kW	Each	195.30
2204		3-phase current connections, 400 V up to 19 kW	Each	234.25

For electrical connections and services from 2237 to 2268 an a. c. or three-phase main power supply as listed above under 2201 to 2204 is required. Junction boxes for loads in excess of 34 kW cannot be installed by Messe Düsseldorf.

2237		Euro power socket 230 V, 10 A, up to 2.3 kW (cannot be switched off, 24-hour operation)	Each	30.50
2238		Special plug socket for stand cleaning at Saal XY	Each	30.50
2240		Fridge power socket 230 V, 4 A, up to 0.9 kW (cannot be switched off, 24-hour operation)	Each	30.50
2241		Euro power socket 230 V, 10 A, up to 2.3 kW (can be switched off)	Each	30.50
2242		CEE sockets, (blue) 1-pole, 230 V, 16 A, 10 amps fused, up to 2.3 kW	Each	43.15
2243		CEE sockets, (red), 3-pole + N + E, 400 V, 16 A, up to 10,0 kW (for Id. 2202)	Each	59.30
2256		CEE sockets, (red), 3-pole + N + E, 400 V, 32 A, up to 20,0 kW (for Id. 2204)	Each	97.90
2255		CEE sockets, (red), 3-pole + N + E, 400 V, 63 A, up to 39,0 kW (for Id. 2206)	Each	127.40
2248		Wieland coupler 230 V, 10A up to approx. 2.3 kW for exhibitor's own lighting fixtures	Each	34.25
2251		earthing connection for earthing the stand, required for metal stands	Each	28.90
2169		cover for power distributor <input type="checkbox"/> black or <input type="checkbox"/> white	Each	34.45

The electrical power consumption will be charged with a flat-rate of € 22.00.

For safety reasons, the electric power will be switched off one hour after closure of the event on the last day.



We hereby order the following services for hire in accordance with the Conditions of Participation and Technical Guidelines.

Name of the company _____

Street _____

Postal code and place _____

Country _____

Contact _____

+ _____
Telephone

+ _____
Telefax

Email _____

VAT ID _____

Contractual partner and therefore joint tortfeasor shall always be the exhibitor.

Company Stamp, date, signature

Order Form

Electrical Installations Hall

You will find further information at section 3.1.1, 3.1.2, 5.3 of the Technical Guidelines

Hall/Stand number:

Event:

Please enter orders in the ground plan sketch, otherwise entry as Düsseldorf Congress Sport & Event GmbH sees fit. Prices include material (rental), construction and dismantling. Prices for outdoor area on request.

All orders and for incomplete documentations submitted less than 21 days before set-up time Düsseldorf Congress Sport & Event GmbH add a surcharge of 35% on the fees.

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Ident-Nr.	Amount ordered	Electrical Installations	Unit	Rental price per unit in € plus VAT
2200		Power connection up to 3.3 kW incl. 1 Euro power socket 230 V, 10 A, 2.3 kW and 1 fridge power socket 230 V, 4 A, up to 0.9 kW, 24-hour operation	Each	132.70
2201		Power connection up to 2.3 kW, incl. 1 Euro power socket 230 V, 10 A, up to 2.3 kW	Each	102.25
2195		Power connection up to 7 kW incl. 2 Euro power socket 230 V, 10 A, 2.3 kW and 1 fridge power socket 230 V, 4 A, up to 0.9 kW, 24-hour operation	Each	218.05
2202		3-phase current connections, 400 V up to 7 kW	Each	126.60
2203		3-phase current connections, 400 V up to 14 kW	Each	195.30
2204		3-phase current connections, 400 V up to 19 kW	Each	234.25
2205		3-phase current connections, 400 V up to 24 kW	Each	323.80
2206		3-phase current connections, 400 V up to 34 kW	Each	392.60
2207		3-phase current connections, 400 V up to 45 kW	Each	439.60
2208		3-phase current connections, 400 V up to 60 kW	Each	611.85
2209		3-phase current connections, 400 V up to 80 kW	Each	1,103.20
2210		3-phase current connections, 400 V up to 100 kW	Each	1,515.50
2211		3-phase current connections, 400 V up to 120 kW	Each	1,739.15
2212		3-phase current connections, 400 V up to 150 kW	Each	2,320.80
2213		3-phase current connections, 400 V up to 200 kW	Each	3,130.65

For electrical connections and services from 2237 to 2262 an a. c. or three-phase main power supply as listed above under 2195 to 2206 is required. Junction boxes for loads in excess of 34 kW cannot be installed by Messe Düsseldorf.

2237		Euro power socket 230 V, 10 A, up to 2.3 kW (cannot be switched off, 24-hour operation)	Each	30.50
2238		Special plug socket for stand cleaning	Each	30.50
2240		Fridge power socket 230 V, 4 A, up to 0.9 kW (cannot be switched off, 24-hour operation)	Each	30.50
2241		Euro power socket 230 V, 10 A, up to 2.3 kW (can be switched off)	Each	30.50
2242		CEE sockets, (blue) 1-pole, 230 V, 16 A, 10 amps fused, up to 2.3 kW	Each	43.15
2243		CEE sockets, (red), 3-pole + N + E, 400 V, 16 A, up to 10,0 kW	Each	59.30
2256		CEE sockets, (red), 3-pole + N + E, 400 V, 32 A, up to 20,0 kW	Each	97.90
2255		CEE sockets, (red), 3-pole + N + E, 400 V, 63 A, up to 39,0 kW	Each	127.40
2248		Wieland coupler 230 V, 10A up to approx. 2.3 kW for exhibitor's own lighting fixtures	Each	34.25
2251		earthing connection for earthing the stand, required for metal stands	Each	28.90
2252		Two round pin socket 230 V up to 2,3 KW, fed in from power distributor at the stand and laid via hall ceiling, only available in halls 1-5 and 9-14	Each	225.85
2262		16 A CEE couplers 400 V, fed in from power distributor at the stand and laid via hall ceiling, all halls (except Hall 6)	Each	405.80
2169		cover for power distributor <input type="checkbox"/> black or <input type="checkbox"/> white	Each	34.45
2990	<input type="checkbox"/> tick box	Underground laying of cables. Price including reinstatement of floor	m	185.05
2268	<input type="checkbox"/> tick box	General technical hall services (electric)	Each	61.25

The current price of electricity is kW/h € 0.45 plus VAT. The current consumption will be determined by metering.

For connecting the stand to the electric mains in the hall, a basic fee of € 19.95 will be charged.

For safety reasons, the electric power will be switched off one hour after closure of the event on the last day.

Cable lengths for all AC and three-phase current connections from the floor outlet stand at approx. 5 m. Excess lengths available on demand.

! We hereby order the following services for hire in accordance with the Conditions of Participation and Technical Guidelines.

<p>Name of the company _____</p> <p>Street _____</p> <p>Postal code and place _____</p> <p>Country _____</p>	<p>Contact _____</p> <p>+ _____ Telephone _____</p> <p>+ _____ Telefax _____</p> <p>Email _____</p>
<p>VAT ID _____</p>	<p>Contractual partner and therefore joint tortfeasor shall always be the exhibitor.</p> <p>_____</p> <p>Company Stamp, date, signature</p>

Order Form

Sanitary Installations/Compressed Air

You will find further information at section 3.1.2, 5.4, 5.6.3 of the Technical Guidelines

Hall/Stand number:

Event:

Please enter orders in the ground plan sketch, otherwise entry as Düsseldorf Congress Sport & Event GmbH sees fit. Prices include material (rental), construction and dismantling. Prices for outdoor area on request.

All orders and for incomplete documentations submitted less than 21 days before set-up time Düsseldorf Congress Sport & Event GmbH add a surcharge of 35% on the fees.

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Trade Fair Stand

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Ident-Nr.	Amount ordered	Sanitary Installations/Compressed Air	Unit	Rental price per unit in € plus VAT
2300		Water supply connection to kitchen , (1/2" supply, 5/4" discharge), including connecting to exhibitor's own sink unit and water use	Each	467.85
2301		Water connections excluding sink (1/2" supply – 5/4" discharge – without device connector)* ¹⁾	Each	396.45
2302		Water connections excluding sink (1" supply – 2" discharge – without device connector)* ²⁾	Each	620.90
2315		Connection to exhibitor's own wash basins and sinks	Each	71.40
2316		Connection to exhibitor-owned equipment	Each	94.55
2317		Connection to exhibitor's own hot water heaters and coffee percolators	Each	46.10
2990	<input type="checkbox"/> tick box	Underground laying of pipes within the stand Price including reinstatement of floor	m	185.05
2311		additional pipe laying supply up to 3/4" to the upper floor	running metres	24.60
2312		additional pipe laying discharge up to 2" to the upper floor	running metres	35.60

*¹⁾ Water use inc. wastewater per m³ € 4.50.

*²⁾ Consumption is charged as flat rate.

Water pressure, assuming sufficient dimensions are met, stands at 5.0 bar max. In the event of minimum pressure and quantity requirements please contact MESSE DÜSSELDORF. For safety reasons, the water supply will be cut off one hour after closure of the event on the last day.

3200		Compressed air connection 1/4" , for up to 300 l/min	Each	395.35
3201		Compressed air connection 1/2" , for up to 700 l/min	Each	624.25
3202		Compressed air connection 3/4" , for up to 1400 l/min	Each	933.25
3203		Compressed air connection 1" , for up to 2300 l/min	Each	1,454.10
3204		Compressed air connection 1 1/4" , for up to 4000 l/min	Each	2,304.05
2990	<input type="checkbox"/> tick box	Underground laying of pipelines within the stand area Price including reinstatement of floor	m	185.05

The pressure available from Messe Düsseldorf amounts to max. 7.85 bar.

If lower pressure is required, pressure reducers must be provided by the exhibitor.

Air consumption is included in the price.

For safety reasons, the compressed air supply will be cut off one hour after closure of the event on the last day.

Our total capacity during continuous use will amount to l/min. air intake.

According to § 5.6.3 of the Technical Regulations, we will install a pressure vessel with a test pressure of bar and a volume of l



We hereby order the following services for hire in accordance with the Conditions of Participation and Technical Guidelines.

Name of the company _____
Street _____
Postal code and place _____
Country _____

Contact _____
+ _____ Telephone _____
+ _____ Telefax _____
Email _____

VAT ID _____

Contractual partner and therefore joint tortfeasor shall always be the exhibitor.

Company Stamp, date, signature



Important notes

Hall/Stand number:
Event:

2018

General conditions for all connections:

Rental fees apply to the entire run of any given event. This includes the specified construction and dismantling periods as well as duration of the event. Total operating time may not exceed six weeks. If it does, a rental fee equivalent to that of the first six weeks will be charged for each additional four-week period.

Equipment which is not part of a delivery/collection agreement must be picked up by the exhibitor and returned (no later than on the last day of dismantling, 2 pm) without further request. If this obligation is not fulfilled, the value will be invoiced in accordance with item 8.6 of the general standard terms and conditions.

Deposit regulation, Terms and Conditions, item 8.6:

A deposit will be booked into the exhibitor's account for the duration of use according to the deposit class. If the terminal device is returned by 2:00 pm on the last dismantling day in flawless optical and technical condition, the deposit will be removed from the exhibitor's account. Otherwise the deposit will be transformed into a damages fee that will be payable with the exhibitor's invoice.

Deposit category I: €100 (e.g. telephones)

Deposit category II: €250 (e.g. modems, fax machines, routers, switchers)

Deposit category III: €650 (e.g. notebooks, PCs with monitor)

The deposit will be charged per connection. Please note that when using a modem or ISDN card a 0 must be programmed for an outside line.

Connections, lines and services must be ordered using the appropriate form no later than 30 days prior to the event. Forms received after this date will be processed on a first-come, first-served basis. Provision of telephone numbers, lines and terminal equipment for last-minute orders is subject to availability. IP Connect Germany connections have a different delivery time of 12 weeks.

All necessary connections are provided exclusively by Düsseldorf Congress Sport & Event GmbH. All communications terminal units and installations are provided on a rental basis for the duration of the event. Installations are connected during the stand construction period and disconnected no later than the last day of dismantling. Cabling of any communications technology equipment outside rented stand areas may only be carried out by T-Systems International GmbH on behalf of Düsseldorf Congress Sport & Event GmbH.

The operation of customer-owned WLAN components on any part of the exhibition grounds requires special authorization by Düsseldorf Congress Sport & Event GmbH. The necessary forms are included in the enclosures. Once a WLAN voucher has been delivered to the exhibitor or his agent with a valid delivery slip, there will be no exchange for any vouchers, including not activated or partially used vouchers. There is no guarantee of availability or bandwidth for WLAN vouchers offered.

If **no entry** is made in the catalogue entry field for connections, **all** connections ordered by submission deadline will be included in the catalogue.

Furthermore Düsseldorf Congress Sport & Event GmbH's terms and conditions for telecommunication and Internet services, the technical guidelines, and the price list for connection charges, which can be requested and are posted in our offices, apply. Charge units included in package deals that are not used will **not** be refunded. There will be no offsetting or trading off of included charge units when ordering multiple connections.

Call by call and pre-selection are not available for any connections.

Orders received after the deadline (but not later than 7 days prior to event opening) incur a 35% surcharge on the connection rates listed overleaf. Changes to services ordered will also incur this surcharge.

Base tariff rate is **€ 0.11 per unit**.

All prices quoted are exclusive of statutory VAT.

Or call our service team on **+49 211 947 20 00**.

**Email: Telekom@messe-duesseldorf.de
Telecom@messe-duesseldorf.de**



Order Form

Telecommunication Connections

You will find further information at section 3.6, 5.9.4, 7.1.3 of the Technical Guidelines

Hall/Stand number:

Event:

B 31
GB

2018

It is not possible to make pre-selection, call-by-call or Internet-by-call connections using dialling codes starting with "010..." or to dial service numbers starting with "0900" on these lines.

Communication connections Type	Rental price in €	Quantity	catalogue entry plus VAT		
				yes	no
Telephone Connection Cordless including cordless terminal device, installation, activation, basic charges and 200 call charge units	105.-				
Telephone Connection Analogue including standard terminal device, installation, activation, basic charges, tone dialing and 200 call charge units	105.-				
Telephone Connection Analogue including installation, activation, basic charges, tone dialing and 200 call charge units. Terminal devices optional; see „Terminal Devices and Additional Services“ form	92.-				
Fax Connection 204.- including multi-function fax machine for plain paper, installation, activation, tone dialing and 200 call charge units	204.-				
Fax Connection 92.- including installation, activation, basic charges, tone dialing and 200 call charge units. Terminal devices optional; see "Terminal Devices and Additional Services" form	92.-				
SO (ISDN) Connection including installation, activation, basic charges, 2*B-channel + D-channel (SO interface; point to multi-point), 200 call charge units Terminal devices optional; see "Terminal Devices and Additional Services" form	133.-				
Telephone system connection as a basic connection (per basic connection), incl. installation, activation, basic charges (point to point), incl. 500 units	300.-				
Telephone system connection as primary multiplex connection (per primary multiplex line) incl. activation, basic charges, installation (point to point), incl. 1,000 units	1,109.-				
Conference connection including conference telephone (analogue).	130.-				
Itemised bill One-off payment for all ordered telephone connections per order.	12.-				

A deposit corresponding to the deposit category will be included in the exhibitor invoice for all end devices issued.
The deposit will only be deleted subject to a return of the device in due time.
Please send us layout plans for your trade fair stand.

Deposit category I: € 100 (e.g. telephones)
Deposit category II: € 250 (e.g. modems, fax machines, routers, switches)
Deposit category III: € 650 (e.g. notebooks, PCs with monitor)
Further details can be found in the General Terms and Conditions of Business point 8.6

! The Düsseldorf Congress Sport & Event GmbH Terms and Conditions of Sales and the Technical Guidelines shall apply to the telecommunication and internet services provided by Düsseldorf Congress Sport & Event GmbH. We hereby order the service pursuant to the contractual conditions. The services ordered will be conducted and charged by order and for account of Düsseldorf Congress Sport & Event GmbH.

Name of the company _____
Street _____
Postal code and place _____
Country _____

Contact _____
+ _____
Telephone _____
+ _____
Telefax _____
Email _____

VAT ID _____

Company Stamp, date, signature _____

Trade Fair Stand

B 31



Order Form

Terminal Equipment and Additional Services

You will find further information at section 3.6, 5.9.4, 7.1.3 of the Technical Guidelines

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Trade Fair Stand

B 32

Terminal devices for telephone connections	Rental price in € plus VAT	Pc
	Conference telephone (analogue) 99.00	
	Standard telephone analogue 13.00	
	ISDN telephone 23.00	
	Multi-function fax machine 120.00 Colour/black & white/standard paper incl. copy function print and scan function via USB or LAN incl.	
Delivery/collection service 35.00		

PC's and accessories incl. delivery/collection service (as long as stocks last)	Rental price in € plus VAT	Pc
 Notebook Business notebook, VGA, integrated W-LAN, Windows operating system, Open Office, Kensington Lock	159.00	
 iPad Apple iPad Air 2 WiFi 32GB, incl. smart cover polyurethane	99.00	
	if collected at the Service Center 79.00	
 WLAN USB stick for 802.11 A/G/N standards (2.4 & 5 GHz band) Note: access codes (B34) must be ordered separately	Rental 19.00	
 WLAN USB stick for 802.11 A/G/N standards (2.4 & 5 GHz band) Note: access codes (B34) must be ordered separately	Purchase 39.00	

A deposit corresponding to the deposit category will be included in the exhibitor invoice for all end devices issued. The deposit will only be deleted subject to a return of the device in due time.
Deposit category I: € 100 (e.g. telephones)
Deposit category II: € 250 (e.g. modems, fax machines, routers, switches)
Deposit category III: € 650 (e.g. notebooks, PCs with monitor)
Further details can be found in the General Terms and Conditions of Business point 8.6

The illustrations are symbol photos. The end devices can vary optically.

! The Düsseldorf Congress Sport & Event GmbH Terms and Conditions of Sales and the Technical Guidelines shall apply to the telecommunication and internet services provided by Düsseldorf Congress Sport & Event GmbH. We hereby order the service pursuant to the contractual conditions. The services ordered will be conducted and charged by order and for account of Düsseldorf Congress Sport & Event GmbH.

Name of the company _____
Street _____
Postal code and place _____
Country _____

Contact _____
+ _____
Telephone _____
+ _____
Telefax _____
Email _____

VAT ID _____

Company Stamp, date, signature _____



Order Form

Wired Internet access options

You will find further information at section 3.6, 5.9.4, 7.1.3 of the Technical Guidelines

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Trade Fair Stand

B 33




Product incl. flatrate	Standard	Rental price € plus VAT	Piece
Of up to 2 Mbit/s Business access asymmetric incl. 4-port LAN router	1 dyn IP address Dial in PPPoE upstream of up to 256 Kbit/s	399.00	
Of up to 6 Mbit/s Business access asymmetric incl. 4-port LAN router	1 dyn IP address Dial in PPPoE upstream of up to 684 Kbit/s	699.00	
Of up to 12 Mbit/s Business access asymmetric incl. 4-port LAN router	1 dyn IP address Dial in PPPoE upstream of up to 1024 Kbit/s	899.00	
Of up to 5 Mbit/s Premium access symmetric incl. 4-port LAN router	1 dyn IP address Dial in PPPoE upstream of up to 5 Mbit/s	1,299.00	
Of up to 15 Mbit/s Premium access symmetric incl. 4-port LAN router	1 dyn IP address Dial in PPPoE upstream of up to 15 Mbit/s	1,699.00	
Of up to 25 Mbit/s Premium access symmetric incl. 4-port LAN router	1 dyn IP address Dial in PPPoE upstream of up to 25 Mbit/s	1,999.00	
Of up to 50 Mbit/s Premium access symmetric incl. 4-port LAN router	1 dyn IP address Dial in PPPoE upstream of up to 50 Mbit/s	4,299.00	
Of up to 100 Mbit/s Premium access symmetric incl. 4-port LAN router	1 dyn IP address Dial in PPPoE upstream by agreement	on request	
Delivery of 4-port LAN router (delivery/pickup service)		35.00	

The operation of own, non-approved WIFI routers and/or WIFI access points is not permitted (see order form B37).

Please send us position plans for your trade fair stand.

The extra charge for Last-Minute orders (7 days before the trade fair begins) is 35% on top of the fees as seen in the pricelist.

Are you searching for a wifi router?
Please have a look at our package offers in B34

Option	Rental price € plus VAT	Piece
 Switch at option of 8, 16 or 24 port (depending on availability)	69.00	
Delivery of DSL access data and modem instead of the usual included router	39.00	
Delivery of max. one (1) public IP address; only possible via PPPoE!	69.00	
 LAN cable installation within the exhibition stand for the connection between router and PC/laptop (up to max. 90 m, connection per endpoint with RJ 45 plug) 	59.00	

The connection is a transparent internet access. The system will be switched on 24 hours prior to the start of the event. There will be no further connection fees (dynamic IP address assignment). With this method of accessing the internet and the provided user name and password (already preset in the rented router), you have selected T-Systems on the Messe Düsseldorf's premises as your internet provider.

A deposit corresponding to the deposit category will be included in the exhibitor invoice for all end devices issued.

The deposit will only be deleted subject to a return of the device in due time.

Deposit category I: € 100 (e.g. telephones)

Deposit category II: € 250 (e.g. modems, fax machines, routers, switches)

Deposit category III: € 650 (e.g. notebooks, PCs with monitor)

Further details can be found in the General Terms and Conditions of Business point 8.6

! **The Düsseldorf Congress Sport & Event GmbH Terms and Conditions of Sales and the Technical Guidelines shall apply to the telecommunication and internet services provided by Düsseldorf Congress Sport & Event GmbH.** We hereby order the service pursuant to the contractual conditions. The services ordered will be conducted and charged by order and for account of Düsseldorf Congress Sport & Event GmbH.

Name of the company Street Postal code and place Country	Contact Telephone Telefax Email
VAT ID	Company Stamp, date, signature

Messe Düsseldorf GmbH
Telekom Service Center Messe
Postfach 101006, 40001 Düsseldorf, Germany

Info-Line +49(0)211/947 2000
telekom@messe-duesseldorf.de

Order Form

Wireless-LAN

You will find further information at section 3.6, 5.9.4, 7.1.3 of the Technical Guidelines

Hall/Stand number:

Event:

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GB

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Info!



For best performance we advise you to use a device with 5 Ghz wifi support. Only then we can ensure a good connection. We offer two networks, HOTSPOT and HOTSPOT-2.4, to connect to. When you are able to see the network HOTSPOT your device is fitted with 5GHz Wi-Fi.

HOTSPOT – WiFi Voucher for single users



These differing time rates enable you to have access to the Internet for the chosen amount of time. Minutevouchers can be used once or several times within the period of 30 days. A Day-access is always cashed up once per calendar day. The day of the first activation can be chosen freely. The speeds are max. 2 Mbit/s downstream and 1 Mbit/s upstream. The amount of data is unlimited.

Versions	Quantity
1 h - 6.00 €	
4 h - 19.00 €	
1 day - 29.00 €	
3 days - 66.00 €	

Important information for vouchers:

Every code can only be used on one terminal device simultaneously!

Wi-Fi vouchers cannot be returned.

Wi-Fi vouchers are not sent, they have to be collected at our office on the exhibition site.

WiFi group rates for congress events

These group accounts provide internet access for bigger groups. The connection is established by an individual SSID (networkname). This SSID is included in the basic package and can be chosen freely, i.e. "congressevent2018". Access is then possible with the common WPA2 Key (password). The network will be visible in the complete congress area. The speed will be up to 10 Mbit/s downstream and 10 Mbit/s upstream per user. The data volume is unlimited.

Basic package per event-day incl. 200 users and individual SSID: 799€ per day

additional users per day:	
additional 50 Nutzer	169,00 je Tag
additional 150 Nutzer	249,00 je Tag
additional 250 Nutzer	399,00 je Tag

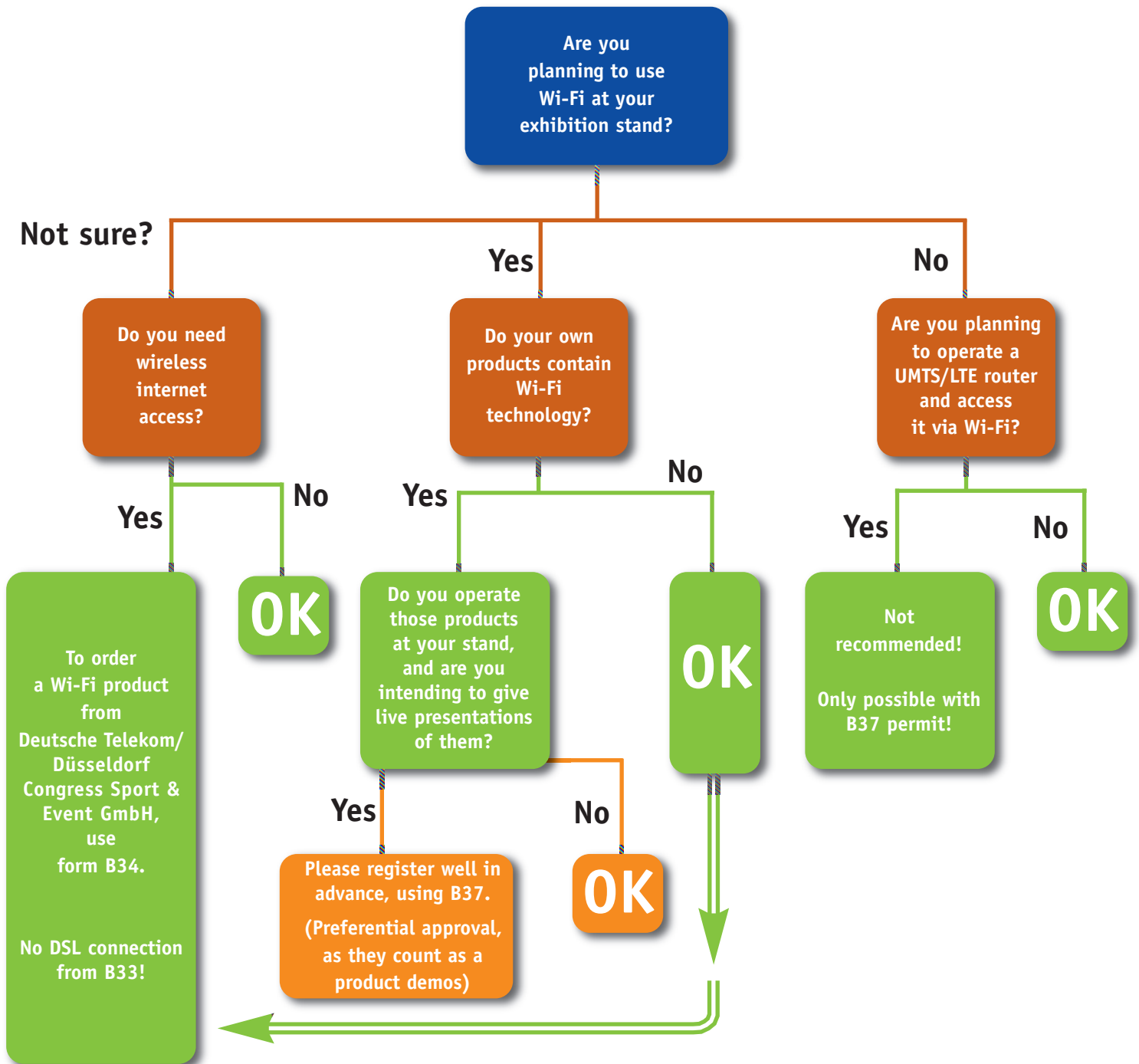
! The Düsseldorf Congress Sport & Event GmbH Terms and Conditions of Sales and the Technical Guidelines shall apply to the telecommunication and internet services provided by Düsseldorf Congress Sport & Event GmbH. We hereby order the service pursuant to the contractual conditions. The services ordered will be conducted and charged by order and for account of Düsseldorf Congress Sport & Event GmbH.

<p>Name of the company</p> <p>Street</p> <p>Postal code and place</p> <p>Country</p> <p>VAT ID</p>	<p>Contact</p> <p>Telephone</p> <p>Telefax</p> <p>Email</p> <p>Company Stamp, date, signature</p>
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Trade Fair Stand

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The purpose of this questionnaire is to help Düsseldorf Congress Sport & Event GmbH staff and the service provider, Deutsche Telekom, to find out from the exhibitors whether they are using Wi-Fi at the stand and whether they have been handling their registration / ordering process correctly.



Messe Düsseldorf GmbH
Telekom Service Center Messe
Postfach 101006, 40001 Düsseldorf, Germany

Info-Line +49(0)211/947 2000
telekom@messe-duesseldorf.de

Order Form

Bundle of wired and wireless Internet connections

You will find further information at section 3.6, 5.9.4, 7.1.3 of the Technical Guidelines

Hall/Stand number:

Event:

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GB

2018

Trade Fair Stand

B 35

Business-HOTSPOT PREMIUM

The connection will be done with the Wi-Fi Network „Business-HOTSPOT“ or „Business-HOTSPOT-2.4“, if your terminal device does not support 5GHz. Login is established through Radius Authentication (WPA2-Enterprise) with the User- Name and Password. All clients can communicate with each other, while the connection is encrypted. For that please accept our SSL certificate. Login-data for group-accounts are sent via E-mail together with the order confirmation.

Number of users (simultaneously)	Speed/User	Price in € plus VAT per user	Quantity users
1 – 10 users	10 Mbit/s Down- and Upstream per user	56.00	
11 – 25 users	10 Mbit/s Down- and Upstream per user	44.00	
26 – 50 users	10 Mbit/s Down- and Upstream per user	38.00	

Included:

- reserved bandwidth per user with (10/10) Mbit/s
- individual configuration of the IP network (e.g. 192.168.11.x)
- Adjustment of the DHCP range
- integration of ZeroConf services

Example:

You require Internet-access for 15 Notebooks, Smartphones or Tablets. The access through the Terminals should be as fast and as reliable as possible. In addition a local server is meant to be installed, which should be accessible via Wi-Fi. The price in € for one fair-day is 330 €. Additionally the price for the server is 299 €.

Optional

Price in € plus VAT

A LAN-Port at the fair trade stand. Integration of wired devices. Our virtual router connects your wired devices with all Wi-Fi devices.

per position

299.00

A static public IP adress for the WAN port.

per installation

69.00

Your own SSID instead of connecting to „Business-HOTSPOT“. You can choose the network-name freely. The network is then WPA2 PSK encrypted. (Not always available in all halls)

per SSID

without extra acharge

! The Düsseldorf Congress Sport & Event GmbH Terms and Conditions of Sales and the Technical Guidelines shall apply to the telecommunication and internet services provided by Düsseldorf Congress Sport & Event GmbH. We hereby order the service pursuant to the contractual conditions. The services ordered will be conducted and charged by order and for account of Düsseldorf Congress Sport & Event GmbH.

Name of the company Street Postal code and place Country	Contact Telephone Telefax Email
VAT ID	Company Stamp, date, signature



Order Form

Individual telecommunication network connections

You will find further information at section 3.6, 5.9.4, 7.1.3 of the Technical Guidelines

Hall/Stand number:

Event:

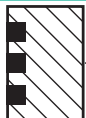
B 36
GB

2018

Trade Fair Stand

B 36

LAN<-->LAN connection up to 90 m in length



Switch 16 Port 10/100

1 – max. 90 m

CAT 5



Switch 16 Port 10/100

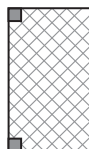
Quantity

Price per connection

Price plus VAT €

299.00

LAN<-->LAN connection upwards 90 m in length



Incl. Switch Port 10/100 Mbit/s



Quantity

Price per connection

Price plus VAT €

699.00

In the interests of accurate project work, we need the plan of your stand with details of the installation locations.

Cable connections within the trade fair grounds

In the interests of accurate project work, we need the plan of your stand with details of the installation locations.

Quantity		Price per connection plus VAT €
	2-wire / copper (for telephony only)	299.00
	4-wire / copper (for telephony only)	499.00
	Fibre optic / single mode	999.00

A deposit corresponding to the deposit category will be included in the exhibitor invoice for all end devices issued.

The deposit will only be deleted subject to a return of the device in due time.

Deposit category I: € 100 (e.g. telephones)

Deposit category II: € 250 (e.g. modems, fax machines, routers, switches)

Deposit category III: € 650 (e.g. notebooks, PCs with monitor)

Further details can be found in the General Terms and Conditions of Business point 8.6

! The Düsseldorf Congress Sport & Event GmbH Terms and Conditions of Sales and the Technical Guidelines shall apply to the telecommunication and internet services provided by Düsseldorf Congress Sport & Event GmbH. We hereby order the service pursuant to the contractual conditions. The services ordered will be conducted and charged by order and for account of Düsseldorf Congress Sport & Event GmbH.

Name of the company _____

Street _____

Postal code and place _____

Country _____

Contact _____

+ _____
Telephone

+ _____
Telefax

Email _____

VAT ID _____

Company Stamp, date, signature _____



Order Form

Special permit for the operation of a WiFi-enabled application

Hall/Stand number:

Event:

B 37
GB

2018

With this form the exhibitor requests the permission to install his own wifi access point in 2.4 GHz Band (802.11g)

MAC address of access point (radio module):

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

Network name (SSID):

Stand number e.g. company name

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Please note! – The SSID must begin with your stand number, followed by a dash and the freely selectable portion.

Manufacturer/ model:

Product demonstration?

Yes No

Number of clients:

Channel: will be assigned after approval (Channel 1 / 6 or 11)

Description of the application and quotations:

Information and rules for the configuration of the access point: (refer to organisers manual "Wireless Internet at tradefairs")

- WiFi transmitters are only allowed in 2.4 GHz frequency range, not in 5 GHz
- The transmitting power has to be reduced to the stand area (-80 dBm at the end of the stand)
- The SSID (network name) has to contain the stand number in the first characters
- Channel Bonding is not permitted
- Other transmitters (i.e. rear view cameras or light control panels) are not allowed

If the transmitter is operated without approval from Messe Düsseldorf, then the provisions specified in clause 8.7 of the General Terms and Conditions for IT and Telecommunications Services shall be come applicable.

Important Information!

The customer confirms that he/she will be liable for any administrative charges which have to be paid and gives his/her assurance that the details he/she has provided are correct.

The customer also agrees that Messe Düsseldorf GmbH and T-Systems International GmbH may withdraw their operating permission if any of the details provided are incomplete or incorrect; such withdrawal may be effected at any time and does not require prior notification.

Rates

Price in € plus VAT

If application is approved	129.00
If application is not approved	49.00
Special authorization for 5 GHz band (Please request in description field)	on request

! The Düsseldorf Congress Sport & Event GmbH Terms and Conditions of Sales and the Technical Guidelines shall apply to the telecommunication and internet services provided by Düsseldorf Congress Sport & Event GmbH. We hereby order the service pursuant to the contractual conditions. The services ordered will be conducted and charged by order and for account of Düsseldorf Congress Sport & Event GmbH.

Name of the company

Street

Postal code and place

Country

Contact

+

Telephone

+

Telefax

Email

VAT ID

Company Stamp, date, signature

Terms and Conditions of Sale apply to telecom and internet services

1 Subject matter of the terms and conditions

The rental fees are applicable to the entire duration of an event. This includes the specified assembly and dismantling times and the period of the event itself. Operation must not exceed 6 weeks. Otherwise a rental fee of the same amount will become payable for each additional 4-week period. The fee shall cover one item each (e.g. connection charge, piece of equipment, etc.)

The following terms and conditions regulate the contractual relation of the customer with Düsseldorf Congress Sport & Event GmbH for telephone and DECT connections, for participation in the telephone service and for the rent, the installation of telecommunication end devices and corresponding fittings (hereinafter referred to collectively as telecommunications facilities), the connection of the telecommunication facilities to the telecommunication system of Düsseldorf Congress Sport & Event GmbH, as well as for Internet connections, Wireless-LAN and corresponding data end devices (hereinafter referred to collectively as IT facilities).

The terms and conditions of participation for the respective event, the technical guidelines and the following terms and conditions shall apply. Deviating terms and conditions of the customer shall not apply. This shall also be the case even if Düsseldorf Congress Sport & Event GmbH does not explicitly reject these.

2 Coming into force of the contract

- 2.1 Use of the telecommunication /IT facilities must only be ordered from Düsseldorf Congress Sport & Event GmbH via the corresponding order form. The order will be confirmed by Düsseldorf Congress Sport & Event GmbH or Telekom Service Center Messe. Upon confirmation, the contract between the customer and Düsseldorf Congress Sport & Event GmbH shall come into force.
- 2.2 Düsseldorf Congress Sport & Event GmbH has entrusted T-Systems International GmbH with the performance of the contract.
- 2.3 Düsseldorf Congress Sport & Event GmbH is entitled to make conclusion of the contract dependent
 - a) on the submission of a written power of attorney,
 - b) on an advance payment or guarantee declaration from an approved banking institution in the European Union.

3 Scope of performance

The scope of the contractually agreed products and services is specified in the scope of products and services as shown on the order forms. All telephone communication, data communication and all forms of picture communication must be carried out exclusively via the network of T-Systems International GmbH.

All the required connections are exclusively provided by Düsseldorf Congress Sport & Event GmbH. Equipment and facilities that form part of communication systems shall be provided for an event on a leasing basis. They shall be put into operation during the assembly period. Switch-off shall take place no later than on the last dismantling day. Cables may only be laid for communications equipment outside a rented stand space by T-Systems International GmbH, which shall be done on behalf of Düsseldorf Congress Sport & Event GmbH.

4 Obligations and responsibilities of the customer

In particular, the customer is obliged

- 4.1 Any items of equipment and facilities that have not been ordered with our delivery/pick-up service shall be collected by the exhibitor and shall be returned after the end of the event (i.e. no later than 14:00 hrs of the last dismantling day) without being requested to do so. If the exhibitor does not meet this obligation, then it shall be charged as detailed in GTC clause 8.6.
- 4.2 To pay the agreed prices, plus the turnover tax applicable thereon, on time. For each cheque not honoured or debit orders returned, the customer shall compensate Düsseldorf Congress Sport & Event GmbH for the resulting costs, in so far as and to the extent that he is responsible for the event triggering the costs,
- 4.3 To use exclusively the network operator T-Systems International GmbH. He is not allowed to change from T-Systems International GmbH to another network operator in individual cases for the duration of a call, through the dialling of a connection-network-operator code (Call-by-call selection and preselection).
- 4.4 To provide the electrical power for the installation, operation and maintenance, as well as any potential equalisation necessary, including corresponding earthing, at his own expense,
- 4.5 Not to misuse the connection or the connections or Internet access points handed over, in particular to refrain from threatening and disturbing calls,
- 4.6 To ensure that the components of the telephone network/ISDN are not overloaded through excessive use of the connection,
- 4.7 When using the Internet access points (WLAN or fixed-line network) to ensure the security of his own data and its secure transmission himself, for example by himself ensuring SSL coding or VPN Client,
- 4.8 Prior to making use of the "call-forwarding" function, to ensure that no calls are forwarded to a connection which also forwards incoming calls, and that the owner of the connection, to which the calls are to be forwarded, is in agreement with this,
- 4.9 To keep any personal identification number (PIN) secret and to alter it immediately or to have it altered by T-Systems International GmbH, if he suspects that unauthorised third parties have gained knowledge of it,
- 4.10 To ensure correct setting of the end-device identification code,
- 4.11 When ordering WLAN access, to provide the information, required of him, truthfully and completely,
- 4.12 To ensure the security and secrecy of the access data assigned to him for logging in,
- 4.13 To notify the Exhibition Service Office of T-Systems International GmbH immediately of any disturbances. This office receives these notifications on behalf of Düsseldorf Congress Sport & Event GmbH,

4.14 Following notification of a disturbance, to compensate T-Systems International GmbH for costs incurred in checking the facilities, if, following the checking, it becomes apparent that the disturbance was within the area of responsibility of the customer,

4.15 To collect the telecommunications/IT facilities ordered from the T-Systems International GmbH Service Centre prior to the start of each event, and to return them there immediately following ending of the event,

4.16 Only to have maintenance, repair and alteration work to the connections and telecommunications/IT facilities carried out by T-Systems International GmbH,

4.17 To notify Düsseldorf Congress Sport & Event GmbH within one month and in writing:

- of each alteration in the person of the customer, caused by inheritance through death or other universal succession,
- in the case of trading companies without legal capacity, communities of heirs, associations without legal capacity, Civil Code partnerships or communities of customers, the joining or departure of persons,
- of each alteration to the name or designation under which the customer is kept in the business documents of Düsseldorf Congress Sport & Event GmbH.

5 Use by third parties

The customer shall also be required to pay the prices incurred through the authorised or unauthorised use of the telecommunications/IT facilities by third parties, if and in so far as he is responsible for this use.

6 Terms of payment

- 6.1 The prices for telephone connections, for Internet access, for the rental of telecommunications/IT facilities, for detailed lists of individual connections and for the collect-and-bring service shall be payable for one event respectively.
- 6.2 All remuneration shall be payable at the start of the provision of the service, and shall be due at the latest upon receipt of the invoice. Düsseldorf Congress Sport & Event GmbH shall request appropriate cash advances.
- 6.3 All remuneration is to be understood as net remuneration, in addition to which turnover tax shall be invoiced and payable at the level statutorily prescribed for the time of the respective event. The invoice shall contain the information required by the tax authorities.

7 Right of offsetting and withholding

Offsetting by the customer against claims of Düsseldorf Congress Sport & Event GmbH is only permissible with claims that are undisputed or have been determined as legally binding. The customer shall only be entitled to assert a right of withholding on the basis of counterclaims from the present contractual relation. The customer cannot offset claims against T-Systems International GmbH against claims of Düsseldorf Congress Sport & Event GmbH.

8 Telecommunications/IT facilities

- 8.1 Rent
Düsseldorf Congress Sport & Event GmbH shall hand over the telecommunications /IT facilities - which shall remain the property of T-Systems International GmbH - to the customer for rental use only. Additional required consumables such as printer cartridges or additional printer paper, will be invoiced separately and are not included with the rental equipment.
- 8.2 Place of setting-up
The rented telecommunications/IT facilities may only be set up at a location other than the agreed location with the consent of Düsseldorf Congress Sport & Event GmbH.
- 8.3 Handing-over to third parties
The customer is not permitted to hand over the rented telecommunications/IT facilities, or to rent these on, to third parties for sole use, without the prior, written consent of Düsseldorf Congress Sport & Event GmbH. In the event of this consent being refused, the customer shall not be entitled to a right of extraordinary termination.
- 8.4 Software
Düsseldorf Congress Sport & Event GmbH shall rent out to the customer the software belonging to the telecommunications/IT facilities - which shall remain the property of T-Systems International GmbH. T-Systems International GmbH, its supplier and the creator of the software shall remain the owners of the copyright and of rights to the software and the documentation derived from this. The software must not be altered, reverse-developed, further-developed or translated. The written material must not be reproduced, nor must works derived from the documentation be produced.
- 8.5 Security
The data traffic, generated following registration, between IT end facilities of the customer and the Internet access point (WLAN or fixed-line network) of Düsseldorf Congress Sport & Event GmbH, will be transmitted unencoded. Consequently, this data could possibly be viewed or altered by third parties. The security of the data traffic is not the responsibility of Düsseldorf Congress Sport & Event GmbH.
- 8.6 Deposit
A deposit corresponding to the deposit category will be included in the exhibitor invoice for the period of use. If the end device is returned in optically and technically perfect condition no later than on the last day of dismantling, 2 pm, the deposit will be deleted from the exhibitor invoice. Otherwise, the deposit will be transformed into damages payable with the exhibitor invoice.
Deposit category I: € 100 (e.g. telephones)
Deposit category II: € 250 (e.g. VDSL modems, fax machines, routers, switches, conference stars)
Deposit category III: € 650 (e.g. notebooks, PC with monitor, PDA)
Deposit class IV: Each item (for high-quality equipment)
- 8.7 If the customer wishes to operate its own WLAN equipment within the entire trade fair centre, then it may only do so with special approval from Düsseldorf

Congress Sport & Event GmbH. Application forms for this purpose can be obtained from Düsseldorf Congress Sport & Event GmbH. Regulations for the assembly and operation of WLAN-capable equipment can be found in the Technical Policy of Düsseldorf Congress Sport & Event GmbH clause 5.9.4. If the customer runs its own, non-approved facilities, then Düsseldorf Congress Sport & Event GmbH is entitled to ban their operation. The operation of WLAN solutions for providing services that are charged shall be permitted to T-Systems only. If the customer or the relevant local contact fails to meet a request to discontinue operation of such equipment within one hour, then a € 200 fee shall automatically become payable. If operation is still not discontinued within another 24 hours, then a contractual penalty of € 500 shall become payable in addition to this fee. The relevant point in time shall be submission of the WLAN commissioning log by T-Systems or by its agent on site. Once WLAN vouchers have been submitted to the exhibitor or collector with a valid delivery note, they can no longer be exchanging, regardless of whether they have not yet been activated or only been used in parts. We give no guarantee for the availability or bandwidth of WLAN vouchers that are offered.

9 Obligation to return telecommunications/IT facilities/compensation for damages/assertion

- 9.1 Correct return of the telecommunications/IT facilities following the end of the contract is the responsibility of the customer. In cases of doubt, this must be demonstrated through submission of confirmation of receipt by T-Systems International GmbH, which will be issued by the latter.
- 9.2 Any equipment and facilities that have not been ordered with delivery/pick-up service shall be collected by the exhibitor and shall be returned after the end of the event (i.e. no later than 14:00 hrs of the last dismantling day) without being requested to do so. If the exhibitor does not meet this obligation, then it shall be charged as detailed in GTC clause 8.6.

10 Termination

The fixed-period contractual relation cannot be terminated.

11 Warranty

In the event of the telecommunications/IT facilities having defects which impair their contractually-conform use to an extent that is more than immaterial, and if the customer has fulfilled his obligation to notify as per no. 4, letter l), the customer can demand repair or replacement delivery immediately during the event.

12 12-hour service and advice

T-Systems International GmbH, by order of Düsseldorf Congress Sport & Event GmbH, shall remove disturbances to its technical facilities at the exhibition centre of Messe Düsseldorf GmbH, immediately within the scope of the existing and operational possibilities, if possible on the same day during the period of the event, otherwise on the following day. At other times, T-Systems International GmbH shall carry out the respective removal of disturbances in accordance with a separate agreement between the customer and Düsseldorf Congress Sport & Event GmbH.

Availability of our service team:

By phone: +49 211 9 47 20 00
 By fax: +49 211 9 47 47 48
 By e-mail: Telekom@messe-duesseldorf.de
 Telecom@messe-duesseldorf.de
 info@here-we-are.de
 Internet: www.here-we-are.de

13 Prices, delivery periods, dates and delays

- 13.1 Periods for performance and deadlines shall only be binding if explicitly agreed as such in the contract.
- 13.2 In the event of a temporary and unforeseen hindrance to performance, for which Düsseldorf Congress Sport & Event GmbH is not responsible, the agreed period shall be extended or the agreed deadline postponed by an appropriate length of time. Such a hindrance to performance shall apply in particular in the event of industrial disputes, including in companies of which Düsseldorf Congress Sport & Event GmbH makes use in the fulfilment of the present contract, in particular T-Systems International GmbH, in the event of official measures, the fall-out of means of transport or energy, unforeseen failure to deliver by suppliers - provided these have been chosen with due care - as well as in cases of force majeure.
- 13.3 In the event of Düsseldorf Congress Sport & Event GmbH defaulting on the performance owed, it shall be liable as per the General Terms and Conditions. The customer shall only be entitled to withdraw from the contract if Düsseldorf Congress Sport & Event GmbH fails to comply with an appropriate period of grace, set by the customer and which must be at least two days.
- 13.4 Düsseldorf Congress Sport & Event GmbH reserves the right to bar an existing connection if the user uses this in a manner that violates the contract or statutory requirements. Following barring of the access, the claim of Düsseldorf Congress Sport & Event GmbH to payment for the contractual relation already begun, shall remain in full.
- 13.5 All connections, lines and services shall be ordered on the relevant forms no later than 30 days before the beginning of an event. Any forms that are received after that date shall be processed in the order of receipt. In such a case products and services can only be provided for as long as phone numbers / lines and terminals are available.
- 13.6 Surcharge for last-minute requests (i.e. 7 days before the beginning of a trade fair): 35% of the fee shown in the price list (item 13.7). The same fee shall become payable in the event of a change or cancellation of the requested product or service.
- 13.7 The relevant item prices shall be those displayed in the business premises of T-Systems at the trade fair. All specified prices are exclusive of German VAT, which is payable in addition. We do not reimburse unused charge units that were included with a booked connection. If several connections are ordered, we do not provide the option of offset against or compensation for charge units that were included in a fee.

14 Limitation of liability

- 14.1 The customer shall be liable for all damage for which he is responsible.
- 14.2 Düsseldorf Congress Sport & Event GmbH shall only be liable for material damage and economic loss in cases of intentional conduct or gross negligence. In the event of the absence of an assured feature, it shall be liable for all damage attributable to this.
- 14.3 In the event of damage-causing occurrences on transmission routes of T-Systems International GmbH or in a switching facility of T-Systems International GmbH - if this can be claimed against for the switching for others - Düsseldorf Congress Sport & Event GmbH shall only be liable for material damage and economic loss in cases of intentional conduct or gross negligence.
- 14.4 In the event of material damage and economic loss through damage-causing occurrences as per 14.3, liability with respect to individual damaged parties shall be limited to twelve thousand, five hundred Euro and to ten million Euro with respect to all damaged parties, respectively per damage-causing act. If the sum of the individual damage exceeds the maximum limit, the compensation for damages shall be reduced in the ratio of the sum of all claims for compensation for damages to the maximum limit.
- 14.5 Düsseldorf Congress Sport & Event GmbH shall only provide one access point (WLAN or fixed-line network) to the Internet. The material called off via this access point shall not be subjected to any checking by Düsseldorf Congress Sport & Event GmbH, in particular shall not be checked as to whether it contains damage-causing software (e.g. viruses). If not explicitly otherwise marked, all material used by the user via the Internet access point, is third party material in the sense of § 5, sub-section 3, German Telecommunications Service Law. Düsseldorf Congress Sport & Event GmbH shall assume no warranty for the correctness and completeness of the content of information offered by itself or by third parties.

15 Exclusion of objections

In the event of the customer raising objections against the level of the use-related prices, invoiced for services of Düsseldorf Congress Sport & Event GmbH, he must raise these objections in writing within six weeks of receipt of the invoice from Düsseldorf Congress Sport & Event GmbH. Failure to raise objections on time shall apply as approval. Düsseldorf Congress Sport & Event GmbH shall make special reference in its invoices to the consequences of failure to notify on time. Statutory entitlements of the customer in the event of justified objections following expiry of the deadline, shall remain unaffected.

16 Connection of telecommunications/IT facilities of the customer

- 16.1 If the customer intends to connect own telecommunications/IT facilities to the connections, he must obtain the approval of T-Systems International GmbH beforehand. Following this, only approved and marked end-devices may be connected to the telecommunications system on the premises of Messe Düsseldorf GmbH. Approval forms can be requested by telephone on +49 211 947 20 00.
- 16.2 The end devices must only be used in accordance with the intended purpose, must be correctly installed and serviced in such a manner that adherence to the fundamental requirements, applicable for the end devices, is ensured.
- 16.3 T-Systems International GmbH is obliged to switch off end devices that do not comply with the fundamental requirements, or which are operated without the approval required as per point 16.1.

17 Data protection

- 17.1 Düsseldorf Congress Sport & Event GmbH shall collect, process and use the data of the customer with consideration for the provisions of §§ 91 - 107 of the German Telecommunications Law.
- 17.2 Düsseldorf Congress Sport & Event GmbH shall process and use the data of the customer to the extent that this is necessary for advising, advertising and for market research, for own purposes and for the requirements-oriented design of its communication services.
- 17.3 The customer can object to the processing and use stated in no. 17.2.

18 Statute-barring

All claims of the customer against Düsseldorf Congress Sport & Event GmbH shall become statute-barred after six months. The period of limitation shall begin at the end of the month in which the final day of the event falls.

19 Place of jurisdiction

Place of jurisdiction is Düsseldorf or, at the discretion of Düsseldorf Congress Sport & Event GmbH, the legal domicile of the customer.

20 Other provisions

- 20.1 All agreements, individual authorisations and special rulings require the written form. No verbal subsidiary agreements exist. Amendments and extensions to the contract shall become effective upon written confirmation by MDüsseldorf Congress Sport & Event GmbH.
- 20.2 The customer may only transfer the rights and obligations from the present contract to third parties with the prior, written consent of Düsseldorf Congress Sport & Event GmbH. Düsseldorf Congress Sport & Event GmbH is entitled to assign its claims to T-Systems International GmbH.
- 20.3 In the event of individual rulings and provisions being legally invalid, the validity of the remainder of the contract shall be unaffected.
- 20.4 The contractual relations of the parties shall be governed by the law of the Federal Republic of Germany.
- 20.5 In addition, the General Terms and Conditions of Rental of Düsseldorf Congress Sport & Event GmbH are also applicable together with the Technical Policy and the prices lists for connection charges (published and displayed for viewing in our business premises).
- 20.6 The German text shall be binding.

As of 1 January 2018



Audio / Video / PC

Hall/Stand number:

Event:

B 44
GB

2018

Trade Fair Stand

B 44

Services	Full service rental for each unit € The base price is valid for three days in use plus VAT	Quantity
Screens (all with wall bracket and connection set)		
32" Full-HD Display	280.00	
40" Full-HD Display	360.00	
46" Full-HD Display	400.00	
55" Full-HD Display	500.00	
65" Full-HD Display	1,000.00	
75" Full-HD Display	1,600.00	
84" 4K-UHD Display	2,900.00	
95" Full-HD Display	2,610.00	
98" 4K-UHD Display	3,900.00	
Touch-Screens (all with wall bracket and connection set)		
32" Full HD display with 6-point touch overlay	460.00	
40" Full HD display with 6-point touch overlay	520.00	
46" Full HD display with 6-point touch overlay	600.00	
55" Full HD display with 6-point touch overlay	900.00	
65" Full HD display with 6-point touch overlay	1,400.00	
80" Full HD display with multi touch overlay	2,900.00	
Accessories (price is valid only in conjunction with a rented screen!)		
Design floor stand for 32" - 65" displays	140.00	
Design floor stand for 75" - 95" displays	360.00	
Frameless - Display - Wall		
2 by 2 LCD displays 46" FullHD	2,340.00	
3 by 3 LCD displays 46" FullHD	5,265.00	
2 by 2 LCD displays 55" FullHD	3,690.00	
3 by 3 LCD displays 55" FullHD	8,300.00	
LED walls		
various resolutions, formats and sizes for indoor or outdoor use		on request
Sources (rents apply only in conjunction with a rented screen or projector!)		
DVD-Player including testing of the presentation DVD	25.00	
BluRay-Disc-Player including testing of the presentation BluRay disc	35.00	
MediaPlayer 1080i incl. memory card and presentation of content play	95.00	

Services	Full service rental for each unit € The base price is valid for three days in use plus VAT	Quantity
Personal computers (incl. operating system and uploading the file)		
Business Notebook	250.00	
Mini PC unit	200.00	
POI terminal inkl. 17" touch screen	840.00	
Apple iPad 9,6" tablet-PC	120.00	
Apple iMac 20" all-in-one computer	280.00	
Apple iMac 27" all-in-one computer	400.00	
PC screens		
19" TFT-Display	110.00	
22" TFT-Display	160.00	
24" TFT-Display	220.00	
IT equipment, printers, routers, webcams etc.		on request
Multimedia-Projectors		
LCD projector WUXGA / ~ 5.000 ANSI-Lumen	680.00	
Public address systems		
Audio system with CD player for ~ 30 m ²	300.00	
Audio system with CD player for ~ 100 m ²	360.00	
Audio system w. CD player & radio microphone for ~ 30m ²	720.00	
Audio system w. CD player & radio microphone for ~ 100m ²	900.00	
Active speaker unit for battery or mains operation, including radio microphone	360.00	
Video documentation of booth		on request

Delivery date: pick up date:

Exhibition time days: 3 4 5 7 9 14
Rental price factor: 1.00 1.20 1.30 1.50 1.60 1.80

Our prices are valid only for orders received at least three days before the start of installation. We reserve the right to invoice any additional expenses incurred by orders received on shorter notice. Our full-service rental prices include delivery*, setup, training, breakdown and service insurance.

* The delivery can be made accessible. If devices should be hang down we will determine fees! All prices are per order, plus VAT.

For other devices and services, we will gladly make you an individual offer. Please send your request directly to miete@sigma-av.tv Current information is also available at www.sigma-av.tv

The customers responsibility for the equipment begins with delivery and ends with the pickup latest 24 hours after fair's end (excepting special agreements). In case of cancellation of the order there will get charged arised expenditure of human labour and the costs for operating time of the equipment, but in any case a minimum of 100.- € plus VAT. You can take out an insurance against theft with Form "Exhibition Insurance". The insurance value is the basic rental price in question x 15.

! The General Terms and Conditions of SIGMA System Audio-Visuell GmbH shall apply; these can be obtained or accessed on the Internet at www.sigma-av.tv We order herewith on the conditions stated overleaf.

Name of the company

Street

Postal code and place

Country

Contact

Telephone

Telefax

Email

I will pay with: Credit card Account/Bank transfer

If you select the option „payment by credit card“ our Service Partners will ask you to fill in your credit card details in their order confirmation.

VAT ID

Company Stamp, date, signature



Fax +49(0)211/4 70 78 93
 SECURITAS Services GmbH
 Messe Düsseldorf
 Arena-Str. 1, 40474 Düsseldorf, Germany
 Tel. +49(0)211/4 70 78 91/2
 Internal 81 81, responsible for halls 1-17
 E-Mail messe.duesseldorf@securitas.de

Order Form

Fire extinguisher, on loan

You will find further information at section 4.4.1.12 fire extinguisher of the Technical Guidelines

Hall/Stand number:
Event:

B 45
 GB
 2018

Trade Fair Stand

**B
45**

Type	Rental price plus VAT in €	Piece
<input type="checkbox"/> Type I fire classifications A/B/C powder extinguisher 10 LE (10 LE = extinguishing agent units as per DIN EN 3)	42,02	
<input type="checkbox"/> Type II fire extinguisher for electronic devices carbon dioxide CO₂	42,02	

Fire prevention at the exhibition centre

During the development phase, most fires can be combated successfully with fire extinguishers. On the stands, a suitable fire extinguisher must be available during the setting-up and dismantling phases as well as during the event itself. You can order various commercial sizes and types. **A hired fire extinguisher provides you with optimum protection against fire, as these are always checked and serviced prior to issue. Payment in cash at the stand.**

Type I powder extinguisher 10 extinguishing agent units fire classifications A/B/C



Burning of solid matter



Burning of liquid or liquidising matter




Burning of gases



Type II carbon dioxide CO₂ fire extinguisher for electronic devices



Damage Prevention at your Trade Fair Stand

Danger! Even smoke from smouldering fires can cause extensive damage to electrical systems, sometimes leading to total write-off. Improper extinguishing agents used during fire-fighting may cause severe damage to the systems. In addition to major material damage, any breakdown of electrical systems can cause serious operational disruptions in the company. Included in the delivery is the labelling according to the accident prevention regulation VBG 125. The label  must be attached conspicuously.



Protect your exhibition and property assets on the stand with corresponding equipment during the period of the exhibition. A suitable fire extinguisher with at least 10 extinguishing agent units (LE) must be kept available on the stands during setting-up and dismantling as well as during the event. On the stand itself, attention must be drawn to the location of the extinguisher in accordance with the accident prevention regulations BGV A8 (VBG 125). Upwards of a specific stand size, more than one fire extinguisher can be required. On two-level stands, a fire extinguisher must be kept available on each staircase from the upper level.

Payment in cash or credit card (only Master-/Visacard) at the stand!

! We hereby order the following services **for hire** in accordance with the Conditions of Participation and Technical Guidelines.

Name of the company Street Postal code and place Country	Contact + Telephone + Telefax Email
VAT ID	Company Stamp, date, signature