

15th to 20th May, 2018

To: Sheraton Grand Taipei Hotel
Sales Department, Ms. Olimpia Lin
Tel : +886 2 2321 5858 ext.8700
Fax: +886 2 2393 6824
E-mail: olimpia.lin@sheratongrandtaipei.com

New Booking Amendment Cancellation Repeat Guest Date: / /

A. Delegate's Details (Please TYPE or PRINT Clearly in CAPITAL LETTERS)

Salutation: Mr. Mrs. Ms. Dr. Prof.
Surname: _____ First Name: _____
Company Name: _____
Tel: _____ Fax: _____ E-mail: _____
Nationality: _____ Birthday (dd/mm/yy): _____
Arrival Date (mm/dd): _____ Arrival Time: _____ Flight No.: _____
Departure Date (mm/dd): _____ Arrival Time: _____ Flight No.: _____

B. Room Type / Room Rate

<input type="checkbox"/> Superior King : NT\$ 6,400 for one daily breakfast	<input type="checkbox"/> Deluxe Twin Room : NT\$ 7,600 for two daily breakfasts
<input type="checkbox"/> Deluxe King : NT\$ 6,800 for one daily breakfast	

* Above rates are subject to 10% service charge and 5.5% VAT
* Daily Buffet Breakfast(s), Complimentary In-Room Internet, Welcome Fruit, and Use of Gym, Swimming pool and Sauna
* Official check-in time is at 15:00 and check-out time is at 12:00 hours.
* Early check-in / Late check-out is subject to an additional surcharge.
* The Hotel will send a written confirmation upon receipt of the completed form.

C. Airport Transportation

Not required Arrival Airport Transfer Departure Airport Transfer
* Limousine service at NT\$ 2,800Net per car per trip, Maximum 3 persons.
* Limousine service must be guaranteed by credit card and changes to arrival time notified at least 3 hours in advance to avoid a "No Show" charge.

D. Payment Details

Credit Card: VISA MasterCard American Express JCB
Card No: _____ Expiry Date: (MM/YY) ____ / ____
Card Holder Name (printed): _____ Security Code: _____
Authorized Signature: _____

*No reservation will be accepted without credit card details. In case of no-show on the arrival date or cancellation within 72 hours of the arrival date, one night deposit will be charged.

- Please note that the room type requested will be subject to hotel availability.
- We look forward to serving you in the near future and please do not hesitate to contact us if you have any inquiries.